



## Youth and Child Worker

**Position Type:** Part time, contract, 6 hours per week

**Employment period:** October 2, 2017 - June 25, 2018

**Salary:** \$15.00 hour

**Job Area:** Nepean

### SCOPE OF POSITION:

The Youth and Child Worker will be working with youth groups to identify community issues and solutions while promoting community ownership of decisions and will be a part of a multi-disciplinary team that addresses issues related to youth.

The successful candidate must commit to work within Nepean, Rideau and Osgoode Resource Centre's (NROCRC) model of Community Development.

### JOB SPECIFIC RESPONSIBILITIES:

- Outreach to youth in the catchment area and linking them with needed services and opportunities in the community
- Co-facilitate the youth drop-in program and the youth Leadership sessions while working with NROCRC's community partners
- Plan and organize various youth program related initiatives and activities. This may include sport tournament or youth community event
- Take an active role in community initiatives to increase youth involvement and encourage participation
- Perform administrative duties related to the program: Attendance, session activities and referrals, , database entries, and statistical requirements
- Participate in scheduled trainings, workshops, and staff meetings as required
- Provide updates on youth issues to your supervisor, and other NROCRC staff.

### COMMON RESPONSIBILITIES:

- Work in a manner that preserves confidentiality
- Work in a way that promotes collaborative and interdisciplinary teamwork
- Respect and value the diversity of communities and individuals
- Support NROCRC's student and volunteer placement programs
- Promote awareness of and participation in NROCRC's program and activities

### QUALIFICATIONS

#### Education

- Child and Youth worker diploma or equivalent education and experience or student studying in related subjects

#### Experience

- A minimum of 1 years' experience in youth related programming
- Demonstrated understanding of issues facing youth and their families
- Knowledge of and experience working with community resources
- Excellent communication and interpersonal skills and sensitivity to people from diverse cultural and socio-economic backgrounds;
- Ability to work effectively within a multi-disciplinary team;
- Basic computer skills;

- Fluency in English is essential; Ability to speak additional languages is desirable
- Ability to work flexible hours, as required

**Please submit your cover letter and resumé by: September 22<sup>nd</sup>, 2017**

**Reply to: Sandy Wooley Executive Director**

**By email: [swooley@nrocrc.org](mailto:swooley@nrocrc.org)**

We would like to thank all candidates for applying, however, only those selected for an interview will be contacted directly. Due to the high volumes of interested applicants, we will not be able to receive phone calls asking for more information on available positions.

NROCRC is an equal opportunity employer committed to building a diverse work team representative of the community we serve.

NROCRC welcomes applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.